



Welcome to the Supplier Overview of the Local Buying Program Website Upgrade.

This document will provide you with an overview of what's new in your workspace and we trust that you will find that the upgrades will save you time and increase efficiency.

We have endeavoured to make all new functions self-explanatory, but if you have any questions please contact the C-Res team via our new live chat option, info@c-res.com.au or 1800 536 663.

What's New - Claiming

- **Automated Goods Claiming**

The system will now automatically generate a claim for all goods that has a goods Purchase Orders attached once BHP confirm receipt. You will have banners in your workspace advising you if is a claim required to be submitted. If, seven days after the delivery end date a claim has not been generated, you will be advised via the Daily Summary email to either confirm delivery or to extend the delivery dates.

- **Services Claims**

Work Instruction lines are now linked to Purchase Order lines for greater accuracy of claiming and tracking. Where multiple service Purchase Orders are attached to a Work Instruction you are required to submit a claim for each one Purchase Order.

- **Resubmitting Claims**

Claims can now be updated and resubmitted rather a new claim having to be submitted or emailing information to C-Res if additional information, or an adjustment is required.



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